



# Substitute Training Classes

To obtain a Substitute Certificate you must complete a Subskills Training Workshop (Exemptions apply)

## Training Option #1

- Substitute Teacher Training is offered by local community schools using Google Meet Platform or in person classes. This training of six (6) hours is given in two (2) evening classes or one (1) class on Saturday. With these classes you will learn real world examples of how to positively manage students and get helpful information about school centers.

### Locations

### Workshop Dates

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John I. Leonard Comm. High  
4701 10th Ave. North  
Greenacres, FL 33407

2024 classes: Aug. 31, Sep. 14, Sep. 28, Oct. 19, Nov. 2, Nov. 16  
Contact Ms. Lopez-Palma at 561-641-1237 to register

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Palm Beach Lakes Comm. High  
3505 Shiloh Dr.  
West Palm Beach, FL 33407

2024 classes: Sep. 10 -11, Sep. 24-25, Oct. 8-9  
Register online at [www.pbclearn.org](http://www.pbclearn.org) click on enrichment then Other Career Paths

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Palm Springs Middle  
1560 Kirk Road  
West Palm Beach, FL 33406

2024 classes: Aug. 26 -27, Sep. 16-17, Oct. 21-22\* online, Nov. 11-12,  
Register online at [www.pbclearn.org](http://www.pbclearn.org) click on enrichment then Other Career Paths

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Wellington Comm. High  
2101 Greenview Shore Blvd  
Wellington, FL 33414

2024 classes: Aug. 24, Sep. 7, Oct. 5  
Register online at [www.pbclearn.org](http://www.pbclearn.org) click on enrichment then Other Career Paths

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## Training Option #2

- Register for online training by going to <https://stedi.org/palmbeach>
  - Choose “Shop” in the upper right corner
  - Select the SubSkills option of your choice and “add to cart.”
  - Proceed to checkout

## Workshop Exemptions (proof required)

- You are exempt from completing the SubSkills Workshop if within the past five (5) years :
  - You have been a SDPBC substitute teacher, or
  - You held a valid substitute certificate from another county, or
  - You have been a student teacher (or are entering your student teaching) or
  - You have been an active, certified classroom teacher, or
  - You retired from a K-12 classroom teaching position

Teachers from a country outside of the United States of America are required to take the workshop.



email: [substituteoffice@palmbeachschools.org](mailto:substituteoffice@palmbeachschools.org)